

Differentiation & Scaffolding

Use Gemini inside Google Classroom to rewrite a text at a different reading level, build a vocabulary list for a unit, and translate instructions into your students' home languages. Everything stays a draft until you choose to assign it.

3 tools Re-level, Vocabulary, Translate **~15 min** to try all three

Where Classroom › Gemini tab



Scan to open this guide online

BEFORE YOU START

1. Sign in to Google Classroom with your AISA account.
2. Open the **Gemini** tab in the left menu, or use a button below to jump straight to a tool.
3. Have a text from your next unit ready to paste, or a file in Drive. Leave out anything with student names or personal details.

TOOL 1 · SUPPORT STUDENTS

Re-level a text

Paste any reading and Gemini rewrites it for the grade level you choose, keeping the subject words you tell it to keep. Make two or three versions of the same text so every group reads the same content at an accessible level.

Up to 9,000 characters

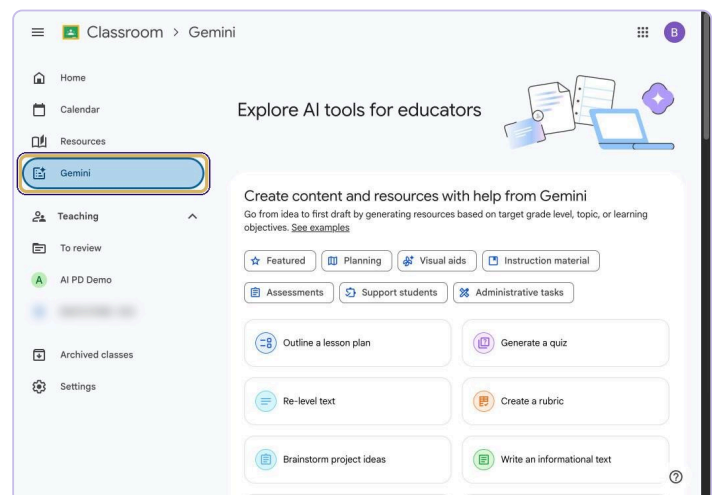
Paste text or upload from Drive

1

Open the Gemini tab

In Google Classroom, click **Gemini** in the left menu. This opens *Explore AI tools for educators*.

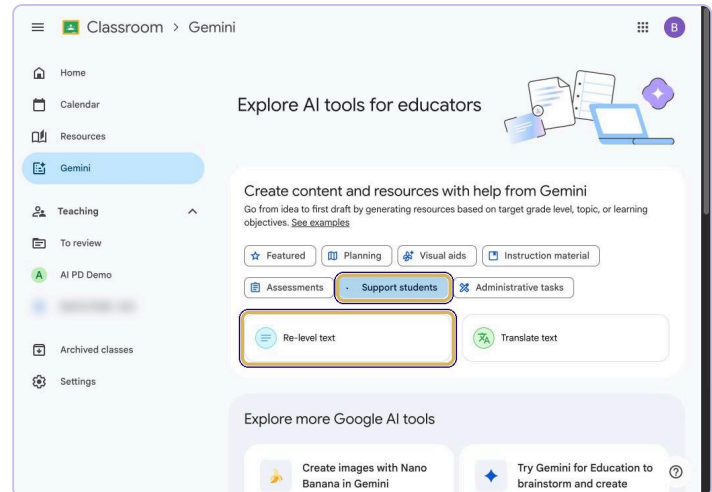
No Gemini tab? Let the AI & Innovation team know so your account can be checked.



2

Choose Re-level text

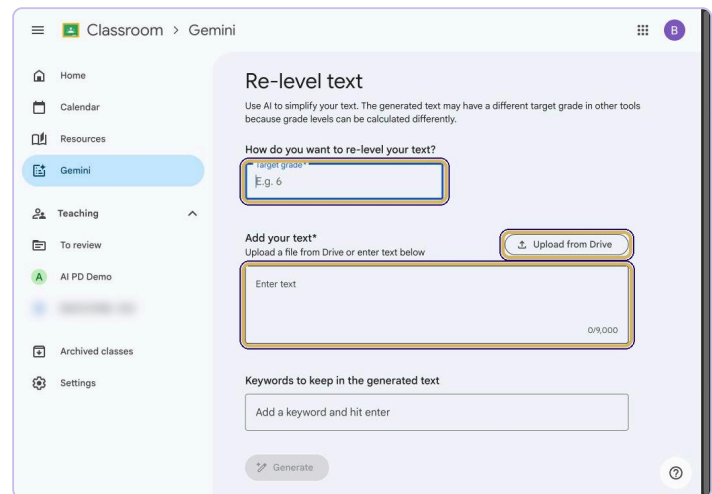
Click the **Support students** filter, then click **Re-level text**.



3

Set the grade and add your text

- Type a **Target grade**, for example 5.
- Paste your text into the box, or click **Upload from Drive** to use a Doc or PDF.

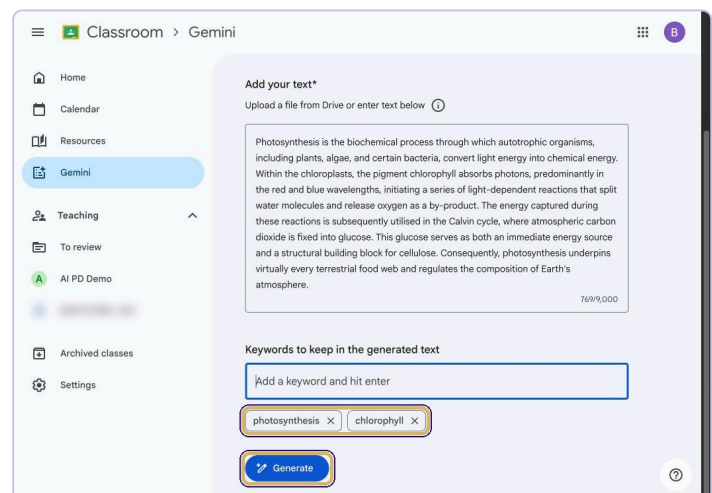


4

Keep key vocabulary, then generate

In **Keywords to keep in the generated text**, type a subject term and press **Enter**. Repeat for each term students must still learn. Then click **Generate**.

Why keywords? Without them, Gemini may swap technical terms for simpler words. Keywords protect the vocabulary you are assessing.



Compare the two versions

The original sits on the left and the new version on the right. Green highlights show what changed; your keywords are underlined.

- Use the pencil icon to edit the original.
- Use the copy icon to copy either version.

Read it first. The tool's grade estimate can differ from Flesch-Kincaid and other readability scores, so check it suits your students.

The screenshot shows the Classroom > Gemini interface. At the top, there's a navigation bar with 'Classroom > Gemini' and buttons for 'Export to Docs' and 'Add to class'. Below this is a 'Re-level text' section with a dropdown arrow. The main area is split into two columns: 'Original text' and 'Generated text'. The 'Original text' is a paragraph about photosynthesis. The 'Generated text' is a re-leveled version of the same paragraph, with green highlights indicating adjustments for the target grade and dotted underlines for keywords retained from the original text. At the bottom, there's a 'Share your opinion' section with a 'Rate the re-leveled text:' prompt and thumbs up/down icons.

Green = adjusted for the target grade. Dotted underline = a keyword you kept.

Export to Docs

Click **Export to Docs** at the top right. When *Content exported* appears at the bottom left, click **View Google Doc**. The Doc opens in a new tab and is saved in your Drive.

The Doc contains:

- **Adjust text to** and **Keywords to retain:** the settings you used
- **Original text:** your text, unchanged
- **Generated text:** the re-levelled version

Rename it straight away. The Doc is called *Untitled document*, so give it a name like *Photosynthesis – Grade 5* to find it later. The green highlights don't carry over into the Doc.

Delete the Original text section if students should only see the new version, then share or attach the Doc as you normally would.

The screenshot shows the Classroom > Gemini interface. At the top, there's a navigation bar with 'Classroom > Gemini' and buttons for 'Export to Docs' and 'Add to class'. Below this is a 'Re-level text' section with a dropdown arrow. The main area is split into two columns: 'Original text' and 'Generated text'. The 'Original text' is a paragraph about photosynthesis. The 'Generated text' is a re-leveled version of the same paragraph, with green highlights indicating adjustments for the target grade and dotted underlines for keywords retained from the original text. At the bottom, there's a 'Share your opinion' section with a 'Rate the re-leveled text:' prompt and thumbs up/down icons.

The Doc lists your settings, then the original text.

7

Make another level

Click the arrow at the top right of the **Re-level text** panel to open it. Change the **Target grade** and click **Regenerate**.

Keep each version. Export or add a version to class *before* you regenerate, so you don't lose it. Then follow **Share with students**.

Classroom > Gemini

Gemini is AI. It can make mistakes, so double check it. [Learn more about Gemini in Classroom](#)

Export to Docs Add to class

Expand

Re-level text

How do you want to re-level your text?

Target grade: 5

Keywords to keep in the generated text

Add a keyword and hit enter

photosynthesis X chlorophyll X

Regenerate

TOOL 2 · INSTRUCTION MATERIAL

Create a vocabulary list

Give a grade and a topic and Gemini builds a table of key terms with the part of speech, a student-friendly definition and an example sentence. Use it to pre-teach words before students read the re-levelled text.

Output Term · Grammatical category · Definition · Example

1

Choose Create a vocabulary list

On the Gemini tab, click the **Instruction material** filter, then **Create a vocabulary list**.

Classroom > Gemini

Explore AI tools for educators

Create content and resources with help from Gemini

Go from idea to first draft by generating resources based on target grade level, topic, or learning objectives. [See examples](#)

Featured Planning Visual aids **Instruction material** Assessments Support students

Administrative tasks

Generate a quiz Create a rubric Brainstorm project ideas

Write an informational text Build a choice board **Create a vocabulary list**

Create an audio lesson Tackle common misconceptions Write a story

2

Enter the grade and topic

Type a **Target grade** and a **Topic**. A specific topic gives better words: *Photosynthesis: how plants make their own food* works better than *Plants*.

Classroom > Gemini

Gemini is AI. It can make mistakes, so double check it. [Learn more about Gemini in Classroom](#)

Create a vocabulary list

Target grade: 5

Topic: Photosynthesis: how plants make their own food

Upload relevant instructional materials (optional)

Upload from Drive

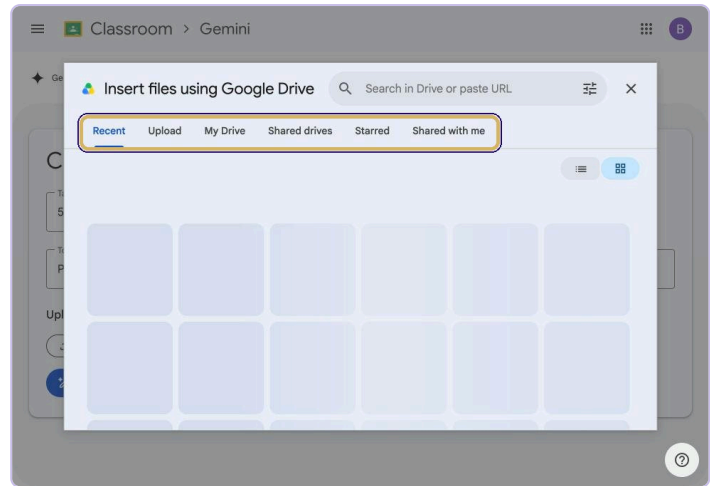
Generate

3

Optional: add your unit materials

Click **Upload from Drive** and choose your unit reading, slides or planner. Gemini will pull terms from what you actually teach.

Then click **Generate**.

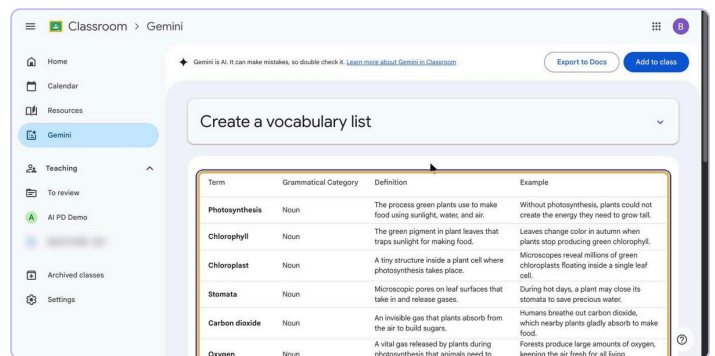


4

Review the list

Check every definition and example. Remove terms you won't teach and note any that are missing.

Scaffold it. Generate one list at grade level and a second at a lower grade for students who need more support.

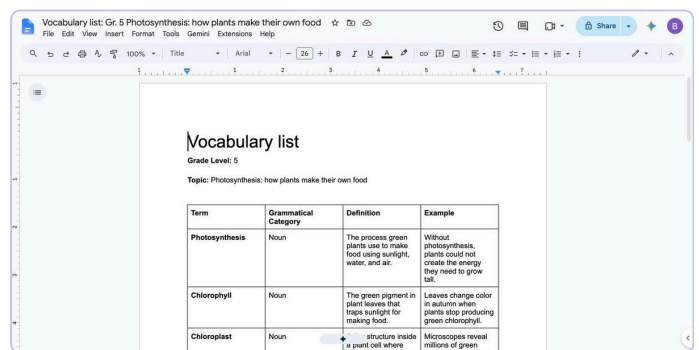
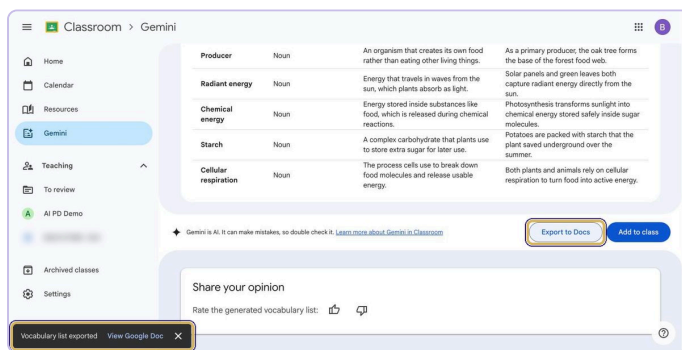


5

Export to Docs

Click **Export to Docs**, wait for *Vocabulary list exported*, then click **View Google Doc**. The Doc is saved in your Drive.

- Add a column for home-language translations or pictures.
- Turn it into a word wall, flashcards or a glossary handout.

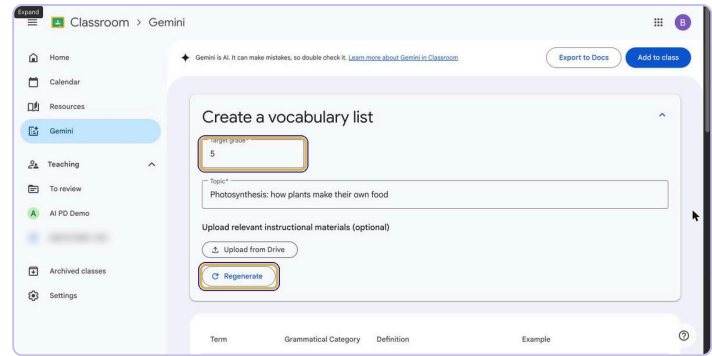


The export is a normal Google Doc you can edit.

6

Adjust and regenerate

Click the arrow at the top right of the panel to change the grade, topic or uploaded file, then click **Regenerate**. To send the list straight to a class, use **Add to class** and follow **Share with students**.



TOOL 3 • SUPPORT STUDENTS

Translate text

Translate instructions, a reading or a parent note into one or more languages in a single step. Useful for newcomer EAL students, home-language support and family communication.

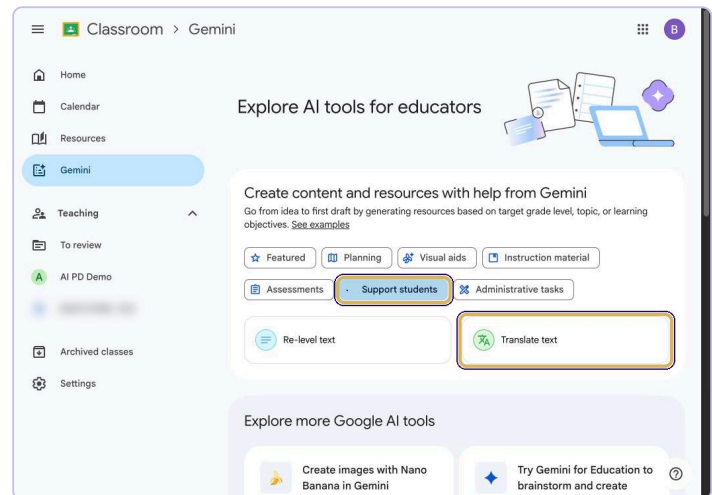
Several languages at once

Source language detected automatically

1

Choose Translate text

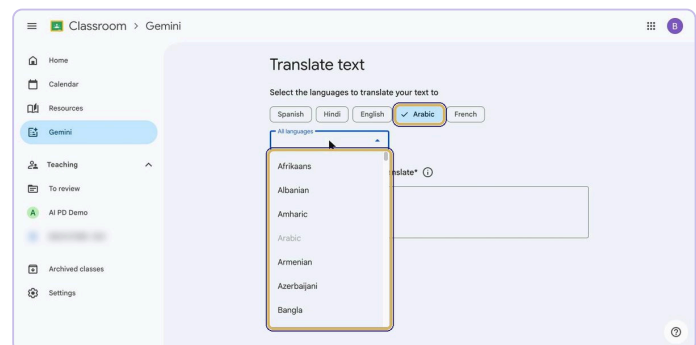
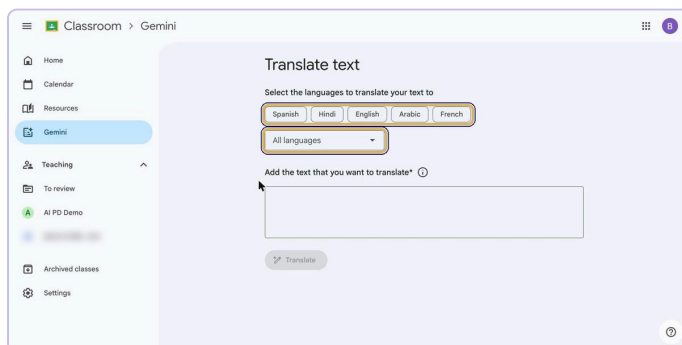
On the Gemini tab, click **Support students**, then **Translate text**.



2

Pick your languages

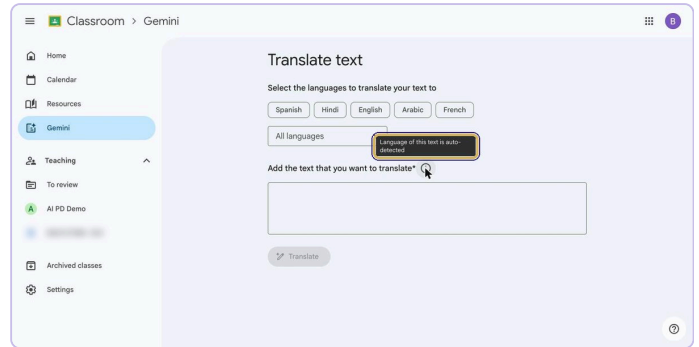
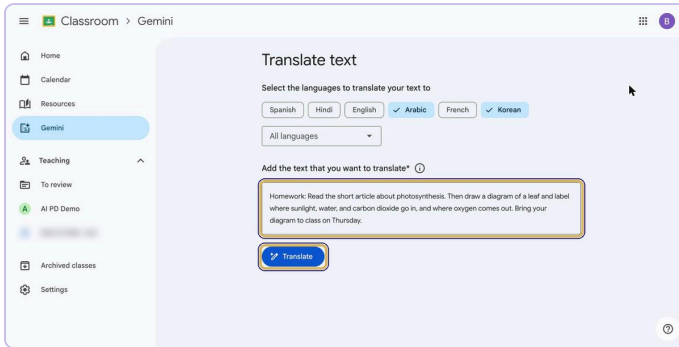
Click a quick option (*Spanish, Hindi, English, Arabic, French*) or open **All languages** to find another. You can select more than one; each gets a tick.



3

Paste your text and translate

Paste the text into the box. You don't need to say what language it is in; Classroom detects it. Click **Translate**.

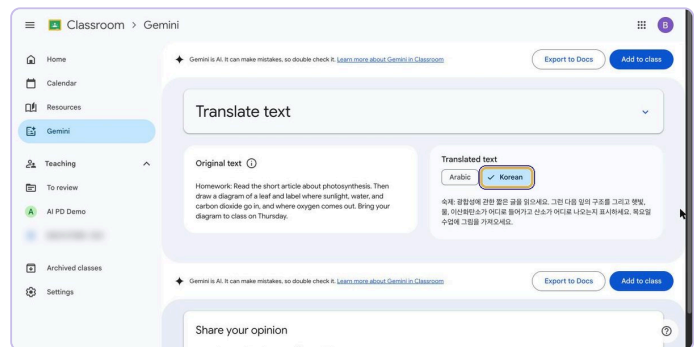
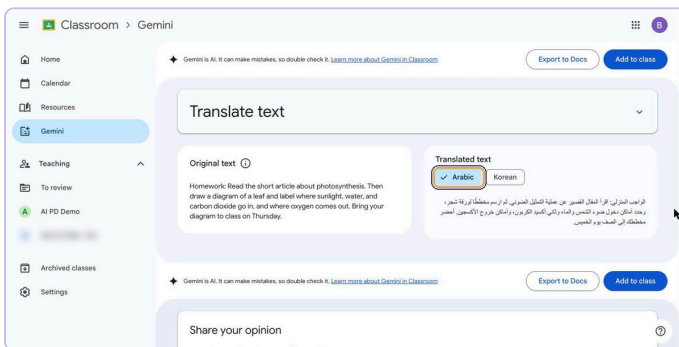


4

Check each language

Switch between the language buttons above the translation to see each version beside the original.

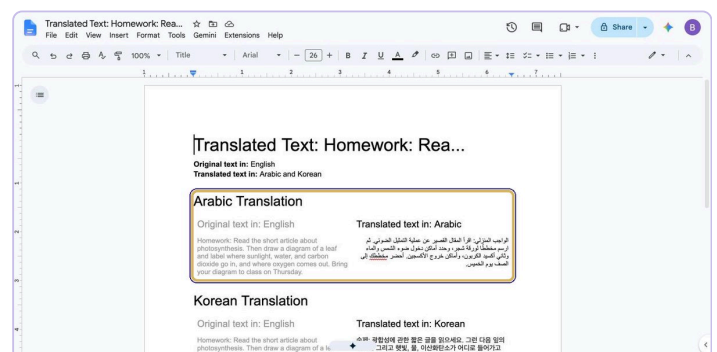
Get a second reader. Ask a colleague or family member who speaks the language to check anything important before it goes home.



5

Export or add to class

Export to Docs creates one Doc with a section for each language, with the original beside the translation. Or use **Add to class** and follow **Share with students**.



ALL THREE TOOLS

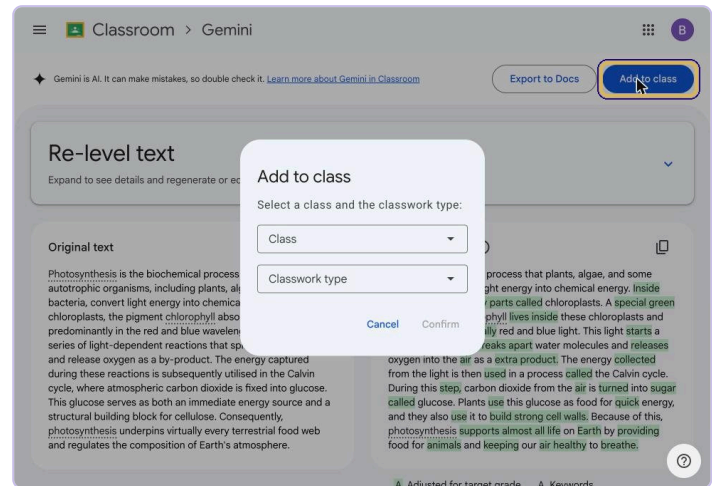
Share with students

Every tool has an **Add to class** button. It turns the result into a Google Doc, attaches it to new classwork and saves it as a draft. Nothing reaches students until you click Assign.

1

Click Add to class

At the top right of your result, click **Add to class**.
Choose the **Class**.

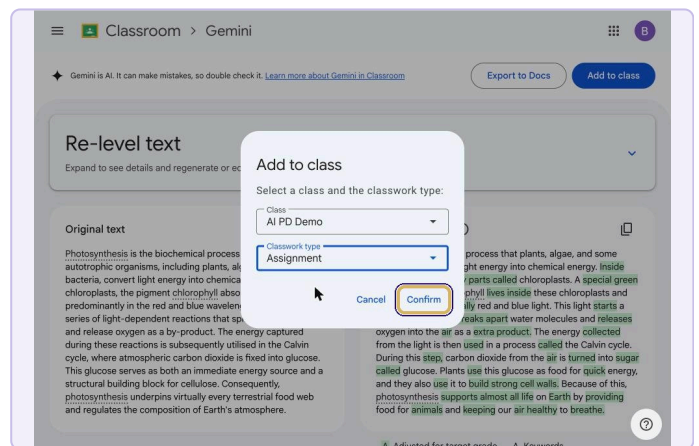
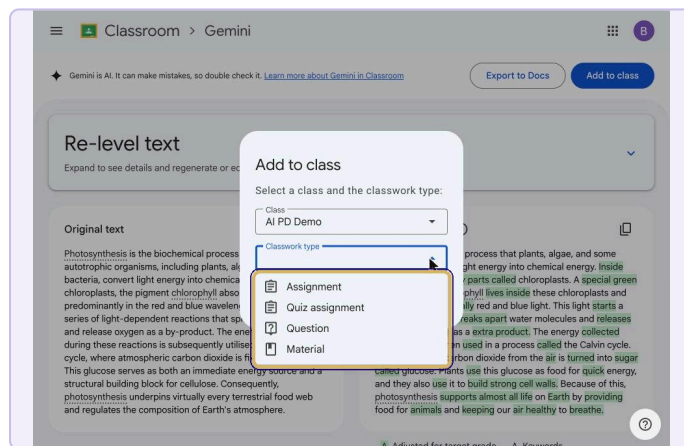


2

Choose the classwork type

Pick **Assignment**, **Quiz assignment**, **Question** or **Material**, then click **Confirm**.

Rule of thumb. Use Material for a reading or vocabulary list students keep; use Assignment when they hand something in.



3

Finish the draft

A new classwork page opens with your result attached as a Google Doc. Add a title and instructions.

- Under **File sharing options**, choose whether students can view the file, edit it or get their own copy.
- Close the *Create a rubric* tip if it appears.

4

Send each version to the right students

Click **All students** under **Assign to**. Tick individual students, or open the **Groups** tab and click **Create group** to set up reading groups you can reuse.

Differentiate quietly. Post the grade 3 version to one group and the grade 6 version to another. Students only see their own.

5

Assign, schedule or save as a draft

Click the arrow beside **Assign** to choose **Schedule** or **Save draft**. Classroom then takes you back to your Gemini result so you can make the next version.

Tiered reading

One text, three grade levels, same keywords. Assign each version to a group and run one shared discussion.

Pre-teach, then read

Export a vocabulary list at the lower level and use it as a starter before students open the re-levelled text.

Home-language bridge

Translate the task instructions so newcomer students can start straight away, then move to the English text.

YOUR STATION CHALLENGE · 10 MINUTES

Build a scaffolded set for your next lesson

1. Paste a text from your next unit into **Re-level text** and make two versions at different grades.
2. Make a **vocabulary list** for the same topic at the lower grade and export it to Docs.
3. **Translate** the task instructions into a home language spoken in your class.
4. Use **Add to class** and save everything as drafts. Nothing goes to students yet.

BEFORE ANYTHING REACHES STUDENTS

Check it

Read every word

Gemini can make mistakes. Check facts, definitions and that the meaning of the original survived.

Protect student data

Don't paste student names, reports or personal details into any tool.

Check the context

Make sure examples and wording suit our community and the UAE context.

Keep the challenge

A simpler text should still carry the key ideas. Use keywords so the subject vocabulary stays.

Gemini in Classroom	classroom.google.com/ai
Re-level text	classroom.google.com/ai/rlv
Create a vocabulary list	classroom.google.com/ai/vl
Translate text	classroom.google.com/ai/tr
Google help: Learn about Gemini in Classroom	support.google.com/edu/classroom/answer/15410566?hl=en

AISA · AI & Innovation · AI PD Stations. Screenshots taken in a demo class in October 2026; Google may move buttons over time.